



RIALTO UNIFIED SCHOOL DISTRICT

Foreign Language Teacher Job Description

DEFINITION

Under general supervision, teaches one or more classes in the field of Foreign Language to students in grades 9 through 12, assists in other school programs as assigned, and creates a flexible program and environment favorable to learning and personal growth in accordance with each student's ability.

ESSENTIAL DUTIES

- Teaches knowledge and skills in foreign language to secondary students utilizing the course of study prescribed by the District approved curriculum.
- Instructs students in citizenship and basic subject matter specified in state law and administrative regulations and procedures of the district.
- Develops student understanding and appreciation of culture of countries where foreign language is spoken.
- Establishes and maintains standards of student behavior required to provide an orderly and productive environment.
- Instructs students in proper care and use of materials and organizes storage areas and controls use of materials to prevent loss or abuse.
- Evaluates each student's performance and growth in knowledge and understanding, and prepares progress reports.
- Selects and requisitions instructional materials, books, etc., and maintains inventory records.
- Maintains professional competence through in-service education activities provided by the District and/or in self selected professional growth activities.
- Participates cooperatively with the appropriate administrator to develop the method by which he/she will be evaluated in conformance with district guidelines.
- Communicates with parents and school counselors on student progress.
- Cooperates in school-wide supervision of students during out-of-classroom activities.
- Participates in faculty and/or District committees and the sponsorship of student activities.

QUALIFICATIONS

Experience and Education:

- Possession of a valid California Single Subject credential in the appropriate language.
- Possession of a CLAD certificate or equivalent.
- Fingerprints on file as required by State Law
- TB Skin Test as required by State Law.

PHYSICAL DEMANDS

Physical class:

MODERATE WORK - lifting 50 pounds maximum with frequent lifting and/or carrying objects weighing up to 25 pounds.

Work area requirements:

Regular classroom, on the playground, parking lot, bus stop areas and possibly field trips. Ability to use common school hand tools, computer, telephone and photocopy machine. Ability to transverse a 40 acre campus which could include asphalt, sidewalks, grass on playgrounds, dirt, and bus areas.

Physical requirements:

The time requirements are listed considering this wording and meaning:

Occasionally/Low - up to 3 hours

Frequently/Medium - 3 to 6 hours

Constantly/High - 6 to 8 hours

Stooping:	Occasionally	Carrying:	Constantly
Bending:	Constantly	Standing:	Frequently
Keyboarding:	Occasionally	Kneeling:	Occasionally
Lifting:	Occasionally	Sitting:	Occasionally
Reaching:	Occasionally - Frequent	*Driving:	Occasionally
Handling:	Constantly	Walking:	Constantly
Grasping:	Constantly	Push/Pull:	Occasionally
Fingering:	Constantly		

***Possession of a current California Driver's license, a DMV printout and the ability to be covered by the company auto insurance is required.**

Frequent motion:

Twisting:	Constantly	Forward shoulder/neck flexion:	Frequently
Wrist flexion:	Constantly	Reaching to above shoulder level:	Occasionally
Elbow flexion/extension:	Constantly	Reaching below shoulder level:	Constantly
Reaching to shoulder level:	Occasionally		

Sensory requirements:

Ability to see:	Constantly	Ability to smell:	Constantly
Ability to hear:	Constantly	Ability to touch:	Constantly
Ability to talk:	Constantly		

Must be able to deal with these environmental considerations:

Heat:	Frequently	Fluorescent lights:	Constantly
Odor.	Occasionally	Floor may be slippery at times:	Occasionally
Noise:	Medium	Working inside: 95% of the day	
Humidity:	Low	Working outside: 5% of the day	
Moisture:	Occasionally		
Working in close quarters with others:	All day long; 36 desks in room - crowded/Constantly		

This job requires:

Alertness:	Yes	The use of two hands:	No
Attention to detail:	Yes	Recall of names and dates:	Yes
Ability to work in temperatures down to 40 degrees and up to 110 degrees:			Yes

Ability to deal with psychological factors:

Team work:	Yes	Must keep up with schedule:	High
Frustration:	Medium	Flexible:	Yes
Repetitive Tasks:	Yes - High	Able to work overtime as needed:	Yes
Level of responsibility:	High		
Dealing with angry teachers, students and parents:	Medium		

Physiological Factors:

Team work:	High
Frustration:	High
Repetitive tasks:	High
Level of responsibility:	High
Must keep up with schedule:	High
Able to work overtime as needed:	Frequently/Over 3 hours per day.
Dealing with angry teachers, students, parents:	Occasionally